# **Privacy Policy**

## Effective Date: January, 3rd 2024

This Privacy Policy explains how we collect, use, and disclose information obtained through our chrome extensions

## • Information We Collect:

• **Email and Sign-Up Information:** To enhance your experience, the Extension may require you to provide us with your email address and other necessary sign-up information when creating an account.

#### • How We Use Your Information:

- **Providing Services:** We use the collected email and sign-up information to facilitate your access to the Extension and its features.
- **Communication:** We may use your email address to send important updates, notifications, and other information related to the Extension.

#### • Data Security:

 We take reasonable measures to safeguard your information against unauthorized access, disclosure, or alteration. However, no method of transmission over the Internet or electronic storage is 100% secure. Therefore, while we strive to protect your information, we cannot guarantee its absolute security.

#### • Data Retention:

 We retain your email and sign-up information for as long as your account is active or as needed to provide you with services. If you wish to delete your account, please contact us at [contact email].

#### • Disclosure of Information:

 We do not sell, trade, or otherwise transfer your information to third parties. However, we may share your information with trusted third parties who assist us in operating the Extension, conducting our business, or servicing you, as long as those parties agree to keep this information confidential.

### • Third-Party Links:

• The Extension may contain links to third-party websites. These third-party sites have separate and independent privacy policies, and we have no responsibility or liability for the content and activities of these linked sites.

#### • Changes to the Privacy Policy:

• We reserve the right to modify this Privacy Policy at any time. If we make material changes, we will notify you by email or through the Extension.

#### • Contact Information:

• If you have any questions or concerns regarding this Privacy Policy, please contact us at hello@instaapply.co.

By using the our Chrome Extensions, you agree to the terms outlined in this Privacy Policy. Please review this Privacy Policy regularly for any changes.